

## Yellow, red, and green cards

When you work in a group project, an important professional skill is to be able to hold one another accountable for your work. To facilitate this, we use a system of yellow, red, and green cards.

A project team can give one or more members a yellow card. A yellow card is given to a student who does not contribute sufficiently to the project. A yellow card can be given when the rest of the team (unanimously) thinks there is a good reason for it. Possible reasons might be: a student is repeatedly absent without cause, delivers insufficient results, or results of too low quality, etcetera. **The consequence of a yellow card is that the receiving student loses one point on the group grade.**

When a yellow card is given, the team will communicate this to the project coordinator immediately. A yellow card can be withdrawn by the team if the receiving student has contributed additional compensating efforts. This will also be communicated immediately to the project coordinator.

If, after giving a yellow card, there are new reasons to give a yellow card, a student can get a second yellow card, which leads to losing an additional point on the group grade. A third yellow card will automatically lead to a red card, which means that student will get an extra assignment to be determined by the project coordinator. A red card can only be given after consultation with the project coordinator.

A yellow card is meant as an instrument to help manage project participation. A yellow card can only be useful in that way if there is still time to improve the situation after giving the card. **Therefore, a yellow card can only be given until week 8 of the project.**

Students who feel they received a yellow card unjustly, or who are otherwise unhappy with the way things go in the team, can of course approach the module coordinator to resolve this.

At the end of the project, the team can decide that (at most) one student receives a green card. A green card can be given to a student who has contributed an extraordinary effort to the project. A green card will gain the receiving student one additional point on the group grade (unless the group grade is already a 10). Awarding of a green card must be communicated to the project coordinator **at the latest** during the oral reflection meeting, including a motivation.